



WEST SUSSEX COUNTY COUNCIL

IMBERHORNE SCHOOL

Headteacher: Mr Matthew Whatford

Compassion

Achievement

Respect

Endeavour

*The cornerstones of our
learning community*

27 November 2025

Dear Governor

I have pleasure in inviting you to a Full Governors Meeting to be held on:
Thursday 4th December 2025 at 5.30 pm in the Conference Room, Imberhorne Lane.

If you are unable to attend the meeting, please inform me as soon as possible.

Yours sincerely
Viktoriia Kholod

AGENDA

1. Welcome

- o AY to welcome all, including the deputy Headteacher, Kitty Marlborough (KMA)

2. Apologies

3. Declarations of Interest

- o Governors to declare any conflicts of interest

4. Urgent Matters

5. Raising Standards

- o KMA to provide a presentation

6. To approve minutes:

- o Full Governing Body Meeting held 23rd October 2025

7. Chair's Actions

- o Chair to report any actions taken on GB's behalf

8. Safeguarding

- o JM to provide update

9. School Update

- o MWH to present the official HT's report
- o MWH to provide the School Improvement Partner's report

10. SIP Monitoring Update

- o Monitoring teams to provide brief reports as appropriate

11. Mid Sussex Federation Update

- o AY to report on the meeting of 12th November 2025

12. Finance Committee

- o PC to provide a report on the Finance Committee Meeting of 24th November 2025

13. Premises / Health and Safety

- o PB to provide update



Imberhorne Lane

East Grinstead

West Sussex

RH19 1QY

Tel: 01342 323562

E-Mail: info@imberhorne.co.uk

www.imberhorne.co.uk



14. Policies

- FGB to approve:
 - None
- GB to discuss the list of policies scheduled for January 2026 and the list of non-statutory policies

15. Governors

- Discuss Skills Audit
- CM to give a termly training summary
- To note & discuss governor reports on:
 - School Visits (7)
 - Training (none)
- Terms of Office ending within 6 months: None

16. Matters Arising

- JM to send all governors the proposed safeguarding questions to use on school visits this term.
- AY to send reminder emails to governors to read Keeping Children Safe in Education (KCSIE) and do safeguarding training.
- CM to give a termly training summary at the last meeting of each term.
- AY to share the Trips List 2025/2026 post-meeting and approve on behalf of governors, with any concerns to be raised directly.
- AY to email the school's designated governors for safeguarding, inclusion, attendance and finance to confirm their permission to share their contact details (school emails).

17. Impact

- FGB consider what impact they have had on the students since the last meeting

18. Items to be added to the next Agenda

19. Summary of Actions Agreed

Next Meeting: 15th January 2026

Papers for the meeting on GovernorHub –

<https://app.governorhub.com/g/imberhornschool/docs/690130c2a22b11a057ceb122>