



Casual Exam Invigilators

Salary £12.26 per hour - SCP 2 - Term Time Only
Hours are Casual and Part-time

We are looking for people to join our bank of invigilators. The hours are casual and part-time and arranged by consultation. Exams run at different times throughout the year with the main exam period being May to July. A minimum of 3 day's availability per week is required during the summer exams.

If you wish to be considered, please email recruitment@imberhorne.co.uk and supply your telephone number. The HR Department will ring you back for a telephone interview at the start of the new term.

Closing Date: 09.00 Monday 6th January 2025

Interviews Commencing: 14th and 15th January 2025

Please note

All posts are subject to Safer Recruitment processes and require satisfactory references and an enhanced DBS check.

All recruitment is undertaken in accordance with Safe Recruitment requirements. As part of our due diligence, we can only accept a curriculum vitae (CV) alongside a full application form. In accordance with the latest guidance, we may also conduct on-line searches as part of our recruitment process. The stated aim of this approach is that it may help to identify any incidents or issues that have happened, and are publicly available on line, and we may want to explore with individual applicants at the interview.

All posts are classified as having substantial access to children, and appointment is subject to an enhanced police check of previous criminal convictions (DBS). Applicants are required, before appointment, to disclose any conviction, caution or binding-over including 'spent convictions' under the Rehabilitation of Offenders Act 1974 (Exemptions) Order 1975. Non-disclosure may lead to termination of employment. However, disclosure of a criminal background will not necessarily debar individuals from employment – this will depend upon the nature of the offence(s) and when they occurred.