



School IT Technician

NJC Grade 5 SCP 7-8

35 hours per week, Term Time Only Plus 5 (43 weeks)

Monday – Friday 08:30 – 16:00 with 30 minutes unpaid break

Pro-rata salary £21,567 - £21,929 per annum

We are seeking a skilled and knowledgeable IT technician to join our school based IT team. In an interesting and varied role, the post-holder will play a crucial role in supporting the smooth running of our IT provision through a range of duties that offer whole school support.

In this role you will:

- Support the use of IT within the school environment through maintenance of IT software, hardware and related equipment and providing support to staff and pupils to ensure learning and administrative outcomes are maximised.
- Under the direction of the IT Manager, support the development, management and monitoring of related processes and procedures to ensure effective and efficient delivery of proactive and responsive IT services.

Please note, this role is site based and will require you to be in the office.

The role profile and application form can be downloaded from this website. Please return completed application forms to recruitment@imberhorne.co.uk

Closing Date: 9:00am Monday 6th January 2025

You are advised to submit your application as soon as possible as we reserve the right to close posts at any time once we have received sufficient applications.

Please note

All recruitment is undertaken in accordance with Safe Recruitment requirements. As part of our due diligence, we can only accept a curriculum vitae (CV) alongside a full application form. In accordance with the latest guidance, we may also conduct on-line searches as part of our recruitment process. The stated aim of this approach is that it may help to identify any incidents or issues that have happened, and are publicly available online, and we may want to explore with individual applicants at the interview.

All posts are classified as having substantial access to children, and appointment is subject to an enhanced police check of previous criminal convictions (DBS). Applicants are required, before appointment, to disclose any conviction, caution or binding-over including 'spent convictions' under the Rehabilitation of Offenders Act 1974 (Exemptions) Order 1975. Non-disclosure may lead to termination of employment. However, disclosure of a criminal background will not necessarily debar individuals from employment – this will depend upon the nature of the offence(s) and when they occurred.